

CITY OF SEDRO-WOOLLEY
PLANNING COMMISSION MEETING
MINUTES – DRAFT
July 20, 2021

CALL TO ORDER: Chair Joe Fattizzi called the meeting to order at (6:32 pm).

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present: Commissioners Danielle Freiburger, Joe Franett, Joe Fattizzi, Silas Maddox, Stacy Penno, Patrick Huggins and Eric Johnson

ABSENT: None

STAFF: John Coleman, Michelle Grace

APPROVAL OF CONSENT AGENDA/MINUTES: Minutes from May 18, 2021 were approved as written.

GENERAL PUBLIC COMMENTS: There is no comment period during the virtual meeting. Comments must be submitted via email or mail in advance of the hearing to be read into the record. There were no general comments submitted.

PUBLIC HEARING: There was no public comments

UNFINISHED BUSINESS:

1. Updates to the Sedro-Woolley Design Review Standards and Guidelines manual to address buildings in the Central Business District.

Mr. John Coleman, Planning Director, explained that City Council made a request that the Planning Commission review the current design standards for the Central Business District (CBD). There is concern that the current design standards for the CBD do not adequately ensure that development and modifications to existing buildings will occur in a way that is consistent with the City's vision for its downtown.

With that, Mr. Coleman explained that Planning Commission began the process over the past several months. The PC will be reviewing draft amendments to the CBD design standards subject by subject. The subject under discussion at this meeting are general storefronts, awnings/marquis, doors and windows.

Commissioner Freiburger, thanked staff for how they reformatted the Design Standards. She felt that it was easier to follow.

The Commissioners suggested that pictures and diagrams will be helpful to add to the standards for the reader to better understand the requirements. The Commissioners continued to discuss options relative to color requirements, awnings and overall storefront profiles to maintain the character of the CBD district.

After great discussion by the Commissioners, Mr. Coleman, Planning Director, will take their suggestions and update the draft design standards and bring the updated version back to the next meeting for further review and discussion.

NEW BUSINESS: None on the Agenda.

PLANNING COMMISSION DISCUSSION/INFORMATION ITEMS: None on the Agenda

DISCUSSION ITEMS:

ADJOURNMENT - (Time: 8:12 p.m.)

PLANNING COMMISSION CHAIRMAN

PLANNING COMMISSION SECRETARY

Attendance: 6